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gbta.org

Instructions for Collecting and Sending PAC Contributions to GBTA

Within one week of collecting PAC donations, please send all contributions forms, cash or checks to GBTA headquarters.

Please fill out the PAC Contributions spreadsheet for any donations **NOT** made online. Individual contributions over \$200 must fill out the contribution form completely.

Please email the excel spreadsheet to kcall@gbta.org and copy_palgyer@gbta.org.

Global Business Travel Association
123 N. Pitt Street
Alexandria, VA 22314
Attn: Kenzie Call
(703) 684-0836

If you are uncomfortable sending cash, convert the cash into a cashier's check payable to NBTAPAC. Send the cashier's check along with the individual names and amounts to GBTA HQ.